Minutes of a meeting of the Community Council held at the Community Centre on 29.05.2019 (Subject to confirmation at the June, 2019 meeting).

**PRESENT** – Cllrs Paul Evans (Chair), Tony Killow, Bryan Jones, Huw Jones, Wyn Roberts, Kevin Shenton and Iona Pierce together with the Clerk (John Roberts)

1. **APOLOGIES** – Cllr Carys Jones and County Councillor Huw Williams.

2. **DECLARATIONS OF INTEREST** – there were no declarations of interest.

3. **APPOINTMENT OF CHAIR AND VICE CHAIR FOR 2019/2020** - Resolved – that Cllr Paul Evans be appointed Chair and Cllr Wyn Roberts Vice Chair for 2019/2020.

4. **MINUTES** – The minutes of meetings of the Community Council held on 27th March and 16th April, 2019 were submitted and confirmed as correct records.

5. **MATTERS FROM THE MINUTES** – (a) **Telephone Kiosk at Hendrerwydd – Conversion to information and defibrillator centre** - it was reported that all matters relating to furnishing the inside of the kiosk had now been finalised and referred to the design team at Cadwyn Clwyd. The person dealing with the project was currently away from work and would not be returning until July. As a result it was not expected that the project would be completed until the autumn.

(b) **Highway Matters including Road Signs and Paths** – the following matters were noted:-

\* The village name sign at Gellifor Farm had been repaired and put back in place.

\* The “No Through Road” sign opposite Gellifor Chapel was in need of repair.

\* The hedges near to the top of Hwylfa Llwyn Uchaf needed cutting back, the pathway at this point being difficult to negotiate.

\* The Lane at Pentre Farm, Llangynhafal was in need of maintenance work.

\* The footpath from Pen Stryt to Llanychan had become overgrown and the styles were in need of attention. This matter had been raised at last month’s open meeting and was being looked into by the Highways Department.

\* The priority areas for roadway resurfacing continued to be (i) Hwylfa Fain (ii) Cyffion to Llangynhafal Church and (iii) Road to Siglen Uchaf.

It was agreed that all the matters in need of attention be referred to the Highway’s Department for action.

**(c) Development of 3-5 Year Community Plan –** This matter had been discussed at last month’s open meeting and at local events such as the monthly coffee morning. Suggestions had also been requested through the Llangynhafal Facebook site and pro formas had been prepared for people to complete.

A Schedule listing the ideas put forward had been prepared by Cllr Kevin Shenton, copies circulated at the meeting and reproduced at the end of these minutes. Consideration was given to the suggestions and, as a starting point, the following actions were agreed:-

\*In response to suggestions relating to setting up family events e.g summer fate or festival, members were reminded that various organisations within the community regularly made arrangements to hold such events but these were not always well supported. It was agreed that more should be done to inform the public of these events and Cllr Iona Pierce agreed to put together a list of events and regular activities to be circulated and placed on the various community notice boards.

\*In response to suggestions regarding improvements to the community centre it was agreed that these be taken up with the Community Centre Committee.

\*In response to the need for a community news letter, members referred to the Link Magazine produced and distributed by the local churches. It was agreed to contact the organisers with a view to including a section on Community Council News.

\*With regard to dog fouling, Cllr Kevin Shenton agreed to investigate the provision of more bins/rolls of polythene bags.

\*With regard to the possibility of establishing a community garden/junior play area at Maes Hafal, Gellifor, the Clerk agreed to contact the Housing Department for information.

\*With regard to the suggestion relating to erecting a Christmas tree near to the School on an annual basis together with carol service, it was agreed that this be looked into in good time for 2019.

\*With regard to providing a community field for sports and general events, Cllr Wyn Roberts agreed to undertake a feasibility study for such a project.

**(d) Brenig and Clocaenog wind Farms, Community Development Funds** – it wasreported that correspondence had been received from Innogy Renewables UK Ltd regarding the Clocaenog Forest Wind Farm Fund. From the correspondence it was noted that a decision had now been made regarding the “Area of Benefit” with the company having decided to adopt an area of benefit which concentrated on the community council areas closest to Clocaenog Wind Farm. Llangynhafal was outside the designated zone which meant that Llangynhafal would not be able to apply for any grant aid from the fund. This was disappointing but it was hoped that better news would come from the organisers of the Brenig Fund.

(e) **Llangynhafal Church, Car Parking** – Cllr Bryan Jones reported on a meeting he had attended with representatives from the Church regarding car parking problems at the Church. Various possibilities to ease the problem had been discussed, including an offer from Plas yn Llan Farm to make land available from the corner opposite the war memorial to the Farm gate if the church was prepared to arrange for the bank to be removed. There were no easy answers but the church had agreed to look into the matter further together with the possibility of making use of part of the church yard extension for parking.

(f) **Independent Remuneration Panel for Wales, Payment to Members** – further correspondence regarding this matter was circulated to members for their information.

6. **FINANCIAL MATTERS** – Consideration was given to the following:-

(a) **Balance Sheet/ Final Accounts 2018/2019** – A report giving details of the final accounts for 2018/2019 and bank reconciliation was submitted and discussed by members. It was noted that the balance carried forward at year end amounted to 1438.63 which was in line with budget expectations. **Resolved** – that the statement of accounts be approved and that arrangements be made to complete the appropriate documentation for submission to the internal auditor.

(b) **Insurance Renewal 2019/2020** – Correspondence from BHIB Insurance Brokers regarding the renewal of the Council’s insurance policy for 2019/2020 was submitted. The policy cover remained unaltered, the premium for 2019/2020 being 378.26 **Resolved** – that the premium of 378.26 be approved for payment.

(c) **Renewal of Website Support 2019/2020** – **Resolved**, that an invoice in the sum of £231.60 from Vision ICT be approved for payment. . 7. **DENBIGHSHIRE CC, ONE VOICE WALES AND WELSH GOVERNMENT CORRESPONDENCE** – Consideration was given to new correspondence from the above organisations as follows:-

(a**) Natural Resources Wales.** (b) **One Voice Wales**  Copies of the latest bulletins from the above organisations had been circulated to members with the agenda and it was agreed that the correspondence be noted.

(c) **Model Standing Orders and Model Local Resolution Protocol** – correspondence from One Voice Wales regarding the above documents was submitted. **Resolved,** that the submitted documents, which had been adapted to fit the needs of the Council, be approved and adopted by the Council.

(d) **Llety Farm, Llangynhafal – Diversion of Footpath** – Correspondence from Denbighshire outlining proposals to divert the footpath at Llety Farm away from the farm buildings, was submitted. **Resolved** - that the proposals be supported.

(e) **Code of Conduct Training** – Correspondence from Denbighshire outlining details of a training event to be held on 11th and 19th June was circulated for the attention of members.

(f) **Dementia Awareness** – Details of community grant programmes relating to dementia awareness were received and noted.

8. **DATE OF NEXT MEETING** – 26th June, 2019 ....................................................................................................................................................

**SUGGESTIONS FOR COMMUNITY PROJECTS** put forward by members of the community (Agenda item 5c above)

**Projects/Benefits**

**\***Community play area \*Community/family themed events, summer festival, village Christmas calendar, cross generation learning activities (IT, sewing etc) \*Community hub/shop. \*Community Kitchen garden. \*Improvements to the community centre. \*Additional dog bins/bags. \*Christmas tree and carols. \*Purchase and development of community field or public open space.

**Improvements**

\*Community centre soft furnishings \*Calendar of activities on notice boards. \*Community profile – age, gender, families etc \*Keep village tidy \*Community news letter \*Community picnics/bbq \*Work with DCC Countryside Services & Volunteering Programme \*Better signage for local businesses - brown signs \*Sport/exercise activities on school site